Conference Procedures
for the ICAPP Special Conference on Migration and Refugees

1. The official language of the ICAPP Special Conference on Migration Refugees will be English. However, if any delegate or observer provides his/her own interpreter, who can translate his/her native language into English and vice versa, the hosts of the conference will provide equipment for simultaneous interpretation.

2. The Heads of Delegations, and Heads of Observer Delegations, will be invited to deliver their statements at the Plenary Sessions on the main theme of the special conference, migration, on the special focus on refugee issues. Each statement, however, should not exceed seven minutes for the smooth conduct of the conference. The list of speakers will be prepared and circulated by the ICAPP Secretariat at the beginning of each plenary session.

3. All participants are requested to take note that, at the 13th Meeting of the ICAPP Standing Committee held in Kunming, China in July 2010, an understanding was reached that all representatives of the political parties at ICAPP meetings should refrain from raising any issues directly related to bilateral conflicts or disputes among the countries in the region.

4. The "Istanbul Statement on Migration and Refugees" will be adopted at the closing session of the special conference. The draft statement will be prepared by the ICAPP Secretariat in consultation with the host and circulated among all the participants after the first plenary session of the conference. Participants can submit their suggestions on the draft statement to the ICAPP Secretariat.

5. All participants are requested to submit copies of their speeches electronically (by email) to the ICAPP Secretariat at secretariat@theicapp.org for publication of the report of the meeting. Otherwise, the copies of the speeches will not be included in the final report.